

# University of Taipei English Certificate of Enrollment

1. The certificate of enrollment is issued based on the payment of tuition and fees for the current semester.
2. The 10<sup>th</sup> Administration Meeting in 2014 Academic Year has approved that the enrollment stamping shall be canceled since the 2015 Academic Year. Existing students shall have “No Need for Enrollment” stickers on their Student ID Cards.
3. According to the regulations of the Ministry of Education, the copies of both sides of student ID cards are considered Chinese certificate of enrollment. If the student needs stampings for enrollment, the student may submit the document with **a proof of payment and the original student ID card** to Office of Academic Affairs for stamping. Free of charge.
4. The student shall apply reissue of Student ID Card if the card is lost.
5. Taiwan High Speed Rail has recognized the University on its website as one that requires no stamping for certificate of enrollment on August 1, 2015. The student will be required to present the original copy of a certificate of enrollment to be eligible for the relevant fare while using the College Student Discounts.
6. The copies of the student ID card shall be glued as follows (Front at the left; back at the right). **The copies shall be valid after stamped by the Office of Academic Affairs. Invalid if altered.**

**Front Copy of Student ID Card**

**Back copy of Student ID Card**

The student is proven to be the University's student in the 1<sup>st</sup> semester, 2024/2025.

Date of Issue: \_\_\_\_\_  
(The date is to be completed by the issuing authority)